



## Boulder County CDBG-DR Collaborative Standing Meeting Minutes – September 8, 2017

---

**Facilitator:** Kathy Fedler, City of Longmont

**BCC Partners:** Joel Wagner, City of Boulder  
Leslie Irwin, Boulder County  
Kristyn Unrein, Boulder County  
Heather Balsler, City of Louisville  
Kyndra Daniels, City of Longmont  
Molly O'Donnell, City of Longmont

Philip Strom, City of Longmont  
Tony Cavalier, Town of Lyons  
Victoria Simonsen, Town of Lyons  
Richard Markovich, Town of Lyons  
Sean Cronin, SVLH Water Conservancy District

**Consultants:** Deborah Siefert, Hagerty Consulting

**Others:** Dave Bowman, DOLA

**Location:** City of Longmont, City Manager's Conference Room

### Agenda and Discussion Items:

- Changes to or Approve Minutes from July Meeting (August meeting was cancelled)
- Boulder County Resiliency Plan Report Out –BoCo Strong and Resilience Para Todos
- Updates
  - General Round 2 Infrastructure Project Updates
    - Round 2 Obligation 1 Expenditures Status
    - Community Project Report Out
  - Update on Housing Projects (Ponderosa and Lyons)
- Additional Round 2 Funds Coming to BCC
- Round 3 Funding Status
- Round 3 Infrastructure Applications
- Informational Item – BCC Internship/Part Time Position
- Advocacy and Agitation About:
  - Concerns/Issues?

### Handouts:

- Updated BCC Master Tracker & Dashboard

**2:40 pm – Introductions**

## July 14, 2017 Standing Meeting Minutes Review

Approved by consensus

### **Boulder County Resiliency Plan Report Out – BoCo Strong & Resiliency Para Todos.**

No updates from BoCo Strong or Resiliency Para Todos, but a note by Molly that BoCo Strong is holding their annual Summit on September 28, 2017 – topic will be resilience measurement.

### **Updates**

#### General Round 2 Infrastructure Project Update, including Round 2, Obligation 1 Expenditures Targets & Issues – Molly O'Donnell

- Molly presented the revised BCC Master Tracker spreadsheet showing the entire program, from Round 1 through Round 3.
- Molly provided updates on recent reimbursements, bringing total Round 2 expenditures and reimbursements to \$18,141,645 to date. When added to the Round 1 expenditures of \$1,073,275, total expenditures and reimbursements to date for the program are \$19,214,920.
- For Round 2, Obligation 1, 83% of the time has expended, while 83% of the funds have been expended. We are all caught up!
- Upcoming September and October expenditure planning was highlighted for each Partner.
- Overall, based on infrastructure project readiness it looks like we can exceed the September 2017 targets, however all BCC Partners need to work hard to get the documentation ready for draws to meet the targets. Housing expenditures will be behind, made up partially by infrastructure.

#### Community Project Report Out

- *Lyons – all projects:* Philip updated that Buyouts are completed as of August 28<sup>th</sup> and demolition is starting. Continue to process Relocation for renters in Buyout properties. EDA grant for water/sewer design is at 100%, continuing environmental clearance, Phase 2 environmental ongoing to determine if any remediation is needed, working on permitting issues with CDPHE. McConnell Bridge 100% design submitted to FEMA, Town reviewing, hope to bid soon. Debris Removal closing out. HMGP relocation moving forward. Reviewed Elevation plans with homeowners to move forward with bids. Started construction on Northern Overflow project. 2<sup>nd</sup> Ave. Bridge is at 30% design and FEMA reviewing.
- *Jamestown – all projects:* PW684 coordinated match is ready to go, confirming final match amount. HMGP Buyouts program is complete. URA reimbursement complete for two of three HMGP tenants, last one is deciding on how to take benefit. Elevation construction bids came in very high, looking to bid with Lyons Elevations. Lower Main St. Bridge received approval to start design to 100%. Boulder County's portion of CR-94 is in construction, and FEMA's review of Jamestown's portion is complete and now know what can be covered with DR. Rain Gauge project will install 1 gauge and looking to use the rest of funds to do an analysis with BoCo OEM.
- *Boulder County:* Buyouts are complete except for one that is vacillating between BO and Home Access, in demo for all the rest. Home Access will be ongoing through 2018. Rehab program is going strong and anticipate wrapping up program in 2017. Temporary Rental Assistance will be ongoing as long as it is needed. Round 3 infrastructure planning underway.
- *City of Boulder Wonderland Creek Greenways Improvement Project:* completed up through Winding Trail, doing big box culverts, which will complete flood improvements component of the project. 4<sup>th</sup> quarter will construct the path, landscaping, walls, etc.

*Ponderosa Mobile Home Park Resiliency & Stabilization Project*: Closed on August 1<sup>st</sup>, working with community to plan infrastructure completion. Will be monitoring project in late September.

- *Longmont: Resilient St. Vrain*: FEMA-funded City Reach 2A is preparing to go out to bid. CDBG-DR funded City Reach 2B is in design, LMI survey is out and responses coming back, still working with BNSF Railroad on a bridge replacement. Anticipated construction in 2<sup>nd</sup> quarter 2018.  
*Housing*: moving along with Round 3 projects, couple of reimbursements going in.
- *Louisville*: Added final Round 3 funding to IGA front funding with Round 2 funds. Will monitor project in late September.
- *Nederland Drainage Improvements*: Main CDBG-DR reimbursement complete, waiting for FEMA project close out for final CDBG-DR reimbursement.
- *St. Vrain & Left Hand Water Conservancy District Lake 4 Improvements*: DR providing a portion of match to FEMA funding. Nearing design completion. Coordinating construction of non-damaged pipeline at same time. Got tied up in land use issues and St. Vrain mining group.

#### Update on Housing Projects - Lyons

Lyons met with DOH on transferring funding from BCC to state DR to get technical assistance and maybe additional funding. Lyons is drafting a letter to request help and earmark funding to guarantee a time extension and the TA funding. They have identified 2 smaller sites for apartments and townhome/SF homes. Dave Bowman pointed out that even if the transfer happens, BCC will have \$3.6M to keep within Collaborative since \$3.6M is sitting at DOH and allocated for Boulder County. Kyndra reminded that we used some of that total already, so not \$3.6M, but some portion. We will incorporate into our upcoming analysis.

#### **Additional Round 2 Funding coming to Collaborative– Kathy Fedler**

Workforce Development program funded in Round 2 and 3 is not going to move forward and the Economic Development (ED) Grants were not as highly subscribed as thought they would be. So about \$10 million will be reallocated with 50% to the BCC and 50% to watershed and other statewide projects.

**NOTE: This has since been updated to be \$14 M with \$7M to BCC/\$7M to statewide programs.**

The funds have expenditure deadlines, but the majority will have to be spent by March 31, 2019 and September 8, 2019. BCC will present funding options at the October meeting after analysis of Round 3 funding, the swaps we have been doing, the need to set aside funding for Planning activity to cover costs not able to move forward within programs, analysis of how meeting project delivery figures and most importantly - how we are doing with meeting LMI.

#### **Round 3 Funding Status – Molly O'Donnell**

The State has a verbal approval of the Action Plan from HUD. Dave is working to get the written approval. We then need to get our IGA Amendment with the State. Dave indicated we could to the IGA once we know all the swaps of funding needed (i.e. moving funding between housing and infrastructure, and/or between ED and infrastructure). Dave has to process a substantial amendment to HUD since moving more than \$1M between programs, so we can work on that concurrently with IGA.

#### **Round 3 Infrastructure Applications – Molly O'Donnell**

Round 3 applications are due by end of December 2017 and the application forms are on-line on the BCC website. Suggestion to over apply so if we get additional reallocations of funding or if a community has cost underruns, we can just move to next prioritized project. Per Dave all awards must be complete by the end of June 2018.

#### **Information Items**

*BCC Internship/PT Position* – We will be posting a PT, grant funded position to help review and work on the Round 3 funding applications, help while Molly on maternity leave, etc. We will send a link in case you know anyone who might be interested.

*Chicago Conference Recap* – DOLA, BCC, and Boulder County reps attended a CDBG-DR conference that focused on Problem Solving. It brought in consultants and HUD reps so you could talk to them about specific issues you were facing. We focused specifically on Duplication of Benefits, Cost Estimating, Cost Reasonableness, and Procurement issues. The conference was really meant for HUD Grantees, so if they open it up to subrecipients or all communities undertaking DR projects, we will let you know. Dave reminded folks they can get on the HUD Exchange and get automatic notices about DR related issues and training opportunities. Here is the link and Kathy will send this out as well - <https://www.hudexchange.info/> then click on “Subscribe to Email Updates.” It should let you pick and choose what you want to be emailed about.

**Advocacy and Agitation about:**

Other Concerns/Issues?

Nothing was mentioned or brought up by the Partners.

**3:27 pm - Meeting adjourned.**

**Next Meeting Date: October 13, 2017 – IN PERSON at Lyons Town Hall**

**(Be ready for a Round 2, Obligation 1 wrap up!)**

