

## POLICY FOR DEMOLITION OF MOBILE HOMES

The City of Longmont is currently working with the Mobile Home owners to determine the extent of damage caused by the September 12, 2013 flood event. The City has hired a qualified licensed contractor to determine the extent of the damage caused by the flood waters.

If the mobile home repairs are determined to cost 50% or more of the assessed value of the property, the property could be determined uninhabitable. The homeowner could then qualify for assistance from the City of Longmont for the cost to remove the mobile home to a landfill for destruction.

If a homeowner requests that the mobile home be removed to the landfill due to extensive water damage, the owner will be required to sign a release letter, provide the mobile home title and provide proof of taxes paid to date.

The City of Longmont will be responsible for the disconnection of the utilities to the property prior to the removal of the property, after the homeowner notifies the utilities (City of Longmont for water, sewer, trash and electric and Xcel for gas) that he/she is cancelling their account(s).

Once the utilities have been disconnected, title received, the release letter signed by the homeowner and receipt of proof of taxes paid, the City will:

- Give a **copy** of the title to the Contractor along with the address of the mobile home to be demolished.
- The Contractor will give the **copy** of the title to the landfill and get a **Certificate of Destruction** from the landfill. If the Contractor has to destroy the mobile home on site, the Contractor must complete the Certificate of Destruction.
- The Contractor will give the City the original Certificate of Destruction.
- The City will then attach the **original title** to the **Certificate of Destruction** and send that to the Motor Vehicle office.  
*(Office located at 529 Coffman, Suite 110 – Give to Amy Christianson or Kay Carr)*
- The Motor Vehicle office will then record the Certificate of Destruction of the mobile home and send the necessary paper work to the Boulder County Assessor's Office.
- The Assessor's office will then remove the mobile home from the tax rolls

The City of Longmont will keep copies of the Certificate of Destruction and the mobile home title in the homeowner's file.

The Mobile Home owner will receive notification by the city of the destruction of the mobile home (along with a copy of the Certificate of Destruction) and will receive

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notification that they are responsible for payment of taxes incurred between the time of their last payment to the date of destruction. They can use their copy of the Destruction certificate to prove the date of destruction if taxes are assessed beyond the date of destruction.