



Boulder County Collaborative

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October 18, 2018

Ms. Victoria Simonsen, Town Administrator
Town of Lyons
432 5th Avenue
Lyons, CO 80540

RE: Desk Monitoring of Town of Lyons HMGP Buyouts URA Project (Project # INF-00036)

Dear Ms. Simonsen:

The City of Longmont, as Lead Agency for the Boulder County Collaborative (BCC), conducted a desk monitoring review of the Town of Lyons's HMGP Buyouts URA Project (Project Number INF-00036) for the purpose of paying relocation assistance to tenants of HMGP buyout properties that were displaced by the flood. The desk monitoring took place on September 21, 2018. This activity (Project No. INF-00036) was funded by an Amendment to the Intergovernmental Grant Agreement (IGA) for Community Development Block Grant Disaster Recovery (CDBG-DR) Round 2 funding. This IGA was signed and executed on March 2, 2017, as amended, by and between Longmont as the Lead Agency for the BCC and the Town of Lyons.

The desk monitoring was conducted by Molly O'Donnell, CDBG Disaster Recovery Project Manager and Deb Siefert, CDBG-DR Specialist for Hagerty Consulting. See details of monitoring results below.

SCOPE OF REVIEW

Project & Programmatic Grant Management

The following areas of project and programmatic grant management were reviewed:

1. National Objective (Section IV-A)
2. Acquisition/Buyouts/Relocation (Section IV-J)
3. Duplication of Benefits (Section IV-M)

The following documentation was available in the Salesforce data system and in on-site files during the review to assist with the determination of compliance:

- Buyout program and tenant relocation files
- Duplication of Benefits (DOB) review and verification of all funding sources
- Environmental review and clearance

The Town of Lyons has expended \$30,307 of CDBG-DR funds for the HMGP Buyouts URA Project to date, which was determined to serve one low-moderate-income household.

Summary of Results and Conclusions

The monitoring team had no findings and no concerns after review of the project files.

1. **National Objective (Section IV-A)** – No findings, no concerns
2. **Acquisition/Buyouts/Relocation (Section IV-J)** – No findings, no concerns
3. **Duplication of Benefits (Section IV-M)** – No findings, no concerns

This Town of Lyons project is made a positive difference in the lives of Town residents impacted by the flood. Please share this letter with Town staff as appropriate.

Sincerely,



Kathy L. Fedler
BCC CDBG Disaster Recovery Program Manager

cc: Molly O'Donnell, BCC CDBG Disaster Recovery Project Manager
Erika Archer, Town of Lyons Grant Manager

Enclosures: Final Compliance Monitoring Forms