



PURCHASING AND CONTRACTS DIVISION

CITY OF LONGMONT, COLORADO
CONTRACT AMENDMENT NUMBER ONE
H.C. PECK & ASSOCIATES, Inc.
CONTRACT/BID # RFP-VS-16040

The following provision(s) are hereby agreed to and shall be amended to the above referenced Agreement dated 06/30/2016:

- 1. Item # 5, page2 of the Contract agreement, PRICE shall be amended to state: "The City will pay Consultant for the performance of this Agreement, a total not to exceed one hundred twenty-three thousand two hundred seventy-eight DOLLARS and seventy-two CENTS (\$123,278. 72), as the Price for the total Services performed as stipulated in Consultant's Proposal. The basis for the price is the total time and cost estimate as provided in Consultant's revised time and cost estimates dated June 9, 2016, less Decent, Safe and Sanitary or "DS&S" inspections from item 5, and item 8 (sub-consultant movers). If such services are deemed necessary, a properly authorized contract amendment may be executed to add the services to this Agreement. DS&S services will be charged at the hourly rate of \$61.59, Right-of-Way Agent I. Hourly rates proposed are "fully burdened" and consultant will not be reimbursed for other expenses. Exceptions to this statement can be found in the Time Estimates, Pricing and Rate Schedule attached to and incorporated into this contract."
2. The Time Estimates, Pricing and Rate Schedule shall be modified to include a new item #10: "Expenses for costs incurred to advertise public notices are an allowable expense and will be reimbursed at cost with invoice and proof of payment documentation. These costs will be deducted from the not-to-exceed contract amount."

All other terms and conditions of the Agreement remain in full force and effect.

SO AGREED:

CITY OF LONGMONT

[Signature of Diana S. Wilson]
Diana S Wilson, Purchasing & Contracts Manager

08/23/2016

Date

H.C. Peck & Associates, Inc.

[Signature of Lee Satterfield Hampe]

9/20/16

Signature

Date

Printed Name: Lee Satterfield Hampe

Title: President

Original: Contract File
Copy: Company

**RFP-VS-16040 PROFESSIONAL SERVICES CONTRACT
TIME ESTIMATES, PRICING AND RATE SCHEDULE**

	Principal Hrs	Project Mgr I Hrs	R/W Agent II Hrs	R/W Agent I Hrs	Estimated Total
1 Issue Relocation Public Notices, make all attempts to locate all potential applicants, send required notices and brochures, review all documentation to date, and conduct displace interviews.	25	45	85	85	\$19,386.50
2 Compile comparable replacement housing/actual replacement housing/moving costs data. Compute replacement housing benefits (based upon comparable housing, actual replacement housing and utility differential) and moving payments. Prepare determinations for City.	25	68	60	60	\$18,502.82
3 Meet with displacees to present moving estimates, and comparable housing. Offer and provide relocation assistance and counseling.	25	60	95	95	\$22,331.55
4 Coordinate payment determination approvals.	25	50	50	0	\$12,157.00
5 For displacees, prepare and submit claims, and deliver payments	25	50	45	40	\$14,259.20
6 File Documentation, invoice processing, QA/QC, and file closeout.	30	55	75	50	\$18,216.65
7 Attend project meetings as needed to coordinate tasks with Longmont and others involved in or affected by the project. Create and maintain project scheduling information and track progress against established milestone schedules.	50	50	50	50	\$18,425.00

TOTAL CONTRACT NOT-TO-EXCEED AMOUNT: \$123,278.72

Optional services which may be added via contract amendment:

- 8 Move – two sub-consultant movers @ \$1500/each
- 9 Conduct DS&S inspections (if required): @ Relocation Agent I rate, \$61.59/hour.

Fully burdened hourly rate schedule:

• Principal	Lee Satterfield Hamre	\$127.54
• Senior QA/QC Project Manager	(not anticipated for this work)	\$114.79
• Project Manager II	(not anticipated for this work)	\$114.79
• Project Manager I	Magaly Fernandez	\$107.09
• Senior Right-of-Way Agent	(not anticipated for this work)	\$85.71
• Right-of-Way Agent II / Relocation Agent II	Lynn Bean	\$72.28
• Right-of-Way Agent II / Relocation Agent II	Jeff Sherman	\$72.28
• Right-of-Way Agent I / Relocation Agent I	Jasmine Fernandez	\$61.59