

PURCHASING AND CONTRACTS DIVISION

350 Kimbark Street, Longmont, Colorado, 80501 - Phone: (303) 651-8349 - Fax (303) 651-8588



December 8, 2015

TO: Hagerty Consulting
1618 Orrington Avenue, Suite 201
Evanston, IL 60201

**CITY OF LONGMONT, COLORADO
CONTRACT AMENDMENT NUMBER ONE
REQUEST FOR PROPOSALS # RFP-VS-15004 STAFF AUGMENTATION FOR CDBG-DR
PROGRAM DELIVERY AND PROGRAM OVERSIGHT**

This Amendment extends your service contract for the above services under the original terms and conditions and at the amended price structure – revised Appendix A (attached) – through December 31, 2016.

The contract amount is hereby amended and increased, not-to-exceed \$2,000,000.

Please indicate your agreement to this amendment by signing and dating below. Return your signed original to address stated above.

SO AGREED:

CITY OF LONGMONT

Valerie Scott
Procurement Specialist

12/9/15
Date

HAGERTY CONSULTING

Bradley R. Grining
Signature

December 9, 2015
Date

Printed Name: Bradley R. Grining

Title: Chief Operating Officer

Original: Contract File

City of Longmont

Proposal # RFP-VS-15004

Appendix A to Contract, **REVISION 1**

Revised Rate Schedule

Position	Hourly Rates (Fully Burdened)
Full-Time Program Manager	\$ 232.38
Subject Matter Expert	\$ 253.54
Rehab Inspector	\$ 193.92
Environmental Review Specialist	\$ 209.30
Housing Programs Manager	\$ 188.34
Environmental Review Specialist	\$ 179.49
Data / Documentation Management	\$ 166.35
Infrastructure Specialist	\$ 169.03
Housing Programs Specialist	\$ 166.43
Reimbursement and File Closeout Specialist	\$ 176.85
Position	Hourly Rates (Time and Material Basis)
The following rates are for labor only, any travel will be pre-approved by the City and will be billed to the City at cost, without markup, in accordance with federal travel regulations.	
Offsite Housing File QC Manager	\$154.49 (labor only)
Offsite Reimbursement and File Closeout Specialist	\$135.18 (labor only)

BEG 12/4/15

Position Title	Proposed Rates from all Consultants			Competitive range			
	Hagerty	ProSource	Panorama	Mean	Median	Median Plus 15%	Median Minus 15%
Program Manager	232.38	177.00	235.00	214.79	232.38	267.24	197.52
SME	253.54	231.00	235.00	239.85	235.00	270.25	199.75
Rehab Inspector	193.92	No bid	185.00	189.46	189.46	217.88	161.04
Environmental Review Specialist (Sr)	209.30	135.00	185.00	176.43	185.00	212.75	157.25
Environmental Review Specialist (Jr)	179.49	135.00	185.00	166.50	179.49	206.41	152.57
Housing Program Manager	188.34	177.00	215.00	193.45	188.34	216.59	160.09
Data/Documentation	166.35	68.00	145.00	126.45	145.00	166.75	123.25
Infrastructure Specialist	169.03	No bid	185.00	177.02	177.02	203.57	150.46
Housing Program Specialist	166.43	155.00	185.00	168.81	166.43	191.39	141.47
Reimbursement and File Closeout	176.85	No bid	145.00	160.93	160.93	185.06	136.79

The rates proposed by Hagerty Consulting are within a competitive range when compared to the rates offered by all prospective consultants who originally submitted proposals. They are not changing the rates for this contract amendment, even though the contract allowed a 4% increase. They are reducing rates for off-site personnel to non-burdened rates as described in Appendix A to the Contract, Rev. 1. These rates do not exceed the originally proposed non-burdened rates.