



# Boulder County Collaborative

Boulder County, Colorado • City of Boulder, Colorado • Town of Jamestown, Colorado • City of Longmont, Colorado  
City of Louisville, Colorado • Town of Lyons, Colorado • Town of Nederland, Colorado

March 4, 2019

Leslie Irwin, Policy Analyst  
Boulder County Commissioners' Office  
1325 Pearl Street, 3<sup>rd</sup> Floor  
Boulder, CO 80302

## **RE: Desk Monitoring of Boulder County Lefthand Canyon Access to Ward & Jamestown: Phase I Emergency Haul Road Project (Project # INF-00041)**

Dear Ms. Irwin:

The City of Longmont, as Lead Agency for the Boulder County Collaborative (BCC), conducted a desk monitoring review of Boulder County's Lefthand Canyon Access to Ward & Jamestown: Phase I Emergency Haul Road Project (Project Number INF-00041) for the purpose of restoring access to Ward and Jamestown post-flood. The desk monitoring took place between January 25, 2019 and February 7, 2019. This activity (Project No. INF-00041) was funded by an Intergovernmental Grant Agreement (IGA) for Community Development Block Grant Disaster Recovery (CDBG-DR) funding. The IGA Amendment funding this project was originally executed on March 1, 2016, as amended, most recently on March 4, 2019, by and between Longmont as the Lead Agency for the BCC and Boulder County.

The desk monitoring was conducted by Molly O'Donnell, CDBG Disaster Recovery Project Manager, City of Longmont, and Deb Siefert, CDBG-DR Specialist for Hagerty Consulting. See details of monitoring results below.

### **SCOPE OF REVIEW**

#### **Project & Programmatic Grant Management**

The following areas of project and programmatic grant management were reviewed:

1. National Objective (Section IV-A)
2. Environmental Review (Section IV-B)
3. Procurement (Section IV-D)
4. Public Improvements (Section IV-F)
5. Duplication of Benefits (Section IV-M)

The following documentation was available in the Salesforce data system files during the review to assist with the determination of compliance:

- Project files (disaster relatedness, project scope, and funding)
- Duplication of Benefits (DOB) review and verification of all funding sources
- Environmental review and clearance

- Supporting documentation for procurement and management of Interwest Consulting Group

**Overall Observations of Lefthand Canyon Emergency Haul Road Project**

Boulder County is proposing to expend \$357,054.00 of CDBG-DR funds for the project, which was determined to significantly aid in the immediate flood recovery efforts for Ward and Jamestown, two low-moderate income communities.

**Summary of Results and Conclusions**

The monitoring team had no findings and no concerns after review of the project files.

1. **National Objective (Section IV-A)** – No findings, no concerns
2. **Environmental Review (Section IV-B)** – No findings, no concerns
3. **Procurement (Section IV-D)** – No findings, no concerns
4. **Public Improvements (Section IV-F)** – No findings, no concerns
5. **Duplication of Benefits (Section IV-M)** – No findings, no concerns

Please share this letter with Boulder County staff as appropriate.

Sincerely,



Kathy L. Fedler  
BCC CDBG Disaster Recovery Program Manager

cc: Molly O'Donnell, BCC CDBG Disaster Recovery Project Manager  
Brian Graham, Boulder County Flood Recovery Coordinator

Enclosures: Final Compliance Monitoring Forms