

Boulder County CDBG-DR Collaborative

April 24, 2015 Meeting Minutes

Presenter: Kathy Fedler – City of Longmont/Boulder County Collaborative

Present: Alisha Reis – Town of Nederland
Chris Meschuk – City of Boulder
Dale Rademacher – City of Longmont
Joel Wagner – City of Boulder
Victoria Simonsen – Town of Lyons
John O’Brien – Town of Lyons
Michelle Krezek – Boulder County
Rosi Dennett – Town of Lyons
Shawn Lewis – City of Longmont

Staff: Deb Siefert and Phuoc Lam

Handouts:

Two-Year Projection General Administration Costs for Administering Round 2 CDBG-DR
Boulder County CDBG-DR FEMA Match Minimum Threshold Grant Application and Guidelines

Boulder County Collaborative Agenda:

- Discussion of comments received, administration clarifications and finalization of Action Plan
- Priority Minimum Threshold Projects – “application” packet
- State’s Substantial Amendment #2 comments for submission
- IGA check-in
- Updates/announcements from communities

2:05 p.m.

Public Comments on County’s Action Plan and UNA:

There were many great comments received. The communities are supportive of the collaborative approach. There was a reporter (John) from the local paper as well as a resident from Weld County who attended one of the meetings. The Collaborative is assisting this resident who is reporting to the appropriate channels. Other local comments/concerns were related to assistance made available to mobile home and undocumented residents. Citizens from the City of Lyons expressed concerns regarding the \$4M housing fund allocated. A resident from Boulder suggested that Section 8 housing be looked into. Members confirmed that all comments and questions received on their individual websites have been forwarded to the Lead Agency. The Action Plan and UNA are in its final stage, members were advised to notify the Lead Agency of any changes. There was no comments received from the State regarding County Action Plan/UNA during the public comments period.

A few clarifications were made to the Action Plan. 1) A paragraph was extracted from the IGA and added to the AP regarding program income. 2) General administration costs is currently estimated at \$1.8M (3%) is the maximum allowable, however it is likely that the State will allow up to 2.5%, as most other communities are asking. **City of Longmont, as the Lead Agency, asked for permission from the Collaborative to go ahead and request the maximum allowable (3%) administrative costs from the State, and to take any gap in funding not awarded from the sub-allocation. Lyons agreed this was reasonable, the County moved for approval, all present approved.**

Members were presented with the 2-year projection of general administrative cost for administering round 2 CDBG-DR funding.

Members were reminded that per IGA, up to 20% of member’s DR allocation may be used for direct project delivery. If additional funds are needed, members are advised to inform the Collaborative.

A question arose regarding whether or not the collaborative as a whole needs to justify their allocation table in response to the State's comment? Members were reminded that the distribution method was based on the assumption of the \$62M sub-allocation. There is a statement in the County's Action Plan addressing alternate action in case the County receives less allocation than previously promised by the State. This will eliminate the need for any future public comments if less funding is received from the state.

Minimum Threshold Infrastructure Application/Guidelines:

Members were presented with the program's descriptions and eligibility criteria. The minimum threshold round is limited to the member's initial \$250K due to the Federal Register published June 3, 2014, that required Resilience Performance Standards including risk assessment as well as green infrastructure requirements.

This is a limited scope and members have the option to use their initial allocation of \$250K toward a FEMA PW match or a future infrastructure project. The purpose of the minimum threshold round is to utilize FEMA obligated projects that can avoid the Resilience Performance Standards requirements. With the information requested on the Minimum Threshold Infrastructure project application, the Collaborative can get the project verified for eligibility and it will be ready for funding as soon as our funds become available.

Boulder County Collaborative as whole received a planning grant award from the State to complete the County wide Resilience Performance Standards as well as a grant award to hire a planner to manage the Resilience Plan. The county estimates the State will issue the contracts on these grants by June/July timeframe.

The Longmont estimated that the RFP for Resilience Standards will go out early June with a 15 days' notice and be able to go under contract as soon as the contract with the State is ready.

State's Substantial Amendment:

Members were advised to submit their comments to the state by 4/30. County, Lyons and Longmont have comments and will send a copies out to the members for review and then submit individually or as a whole.

In addition, members were encouraged to submit their comments via mail, letter, and on the web. The State's allocation table is disproportional to the Unmet Needs Assessment.

Updates/comments from communities:

Members were asked to share a sample of the State's infrastructure contract/agreement/reporting criteria with the Lead Agency if they have received any round 1 infrastructure funding. The Collaborative will start to work on a "work-flow" for the Collaborative round 2 infrastructure as a whole.

IGA adoption status – pending on Boulder County and City of Lafayette.

City of Louisville – has been nominated as having the best water in the State of Colorado.

3:15 p.m. Meeting adjourned