



## Boulder County CDBG-DR Collaborative Special Meeting Minutes – April 5, 2019

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**Facilitator:** Kathy Fedler, City of Longmont

**BCC Partners:** Victoria Simonsen, Town of Lyons  
Tracy Sanders, Town of Lyons  
Joel Wagner, City of Boulder  
Sean Cronin, SVLHWCD  
Sandi Seader, City of Longmont  
Peter Gibbons, City of Longmont  
Kyndra Daniels, City of Longmont

Chris Krolick, Town of Jamestown  
Deb Gardner, Boulder County  
George Twigg, Boulder County  
Harold Dominguez, City of Longmont  
Jim Angstadt, City of Longmont  
Philip Strom, City of Longmont  
Molly O'Donnell, City of Longmont

**Guests:** Dave Bowman, DOLA  
Samuel Potter, HUD

**Location:** City of Boulder Finance, 1136 Alpine Ave., Boulder

### Agenda and Discussion Items:

- Changes to or Approve Minutes from March 8, 2019 Meeting
- Jamestown Fire Station Generator – vote to allow Jamestown to fund out of its existing allocation since it was not included in Unmet Needs Assessment
- Funding Re-Allocation/Final Community Unmet Needs
  - Confirm community unmet needs, funding requests, and funded project lists
  - Allocate currently available funding
  - Plan for future funding re-allocations

### Handouts:

- BCC Snapshot – March 19, 2018
- CDBG-DR Infrastructure Funding to Date by Community

### Meeting Minutes:

#### 2:35 pm - Introductions

#### March 8, 2019 Standing Meeting Minutes Review

Motion to approve made by Joel Wagner, seconded by Sandi Seader.

**Vote:** All in favor, none opposed.

## **Jamestown Fire Station Generator**

Chris Krolick described Jamestown's last remaining unmet needs project, the fire station back-up generator project. The project consists of installing a generator affixed to the fire station to allow for a back-up power source in the event of emergency. The Town had hoped to complete this project with PA alternate project funding but ran out of grant capacity to complete it. It is estimated at \$82,500 in cost, including project delivery. An RFP was issued for the prior project, therefore the cost estimate is solid. The same RFP can be repurposed for the new project, allowing it to move quickly. Chris requested that the BCC consider allowing Jamestown to complete the project with CDBG-DR funding, even though it was not included in the Unmet Needs Assessment.

*Motion to approve Jamestown's request to use its own current allocation of funding to complete the Fire Station Generator Project made by Sandi Seader, seconded by Victoria Simonsen.*

**Vote:** All in favor, none opposed.

## **Funding Re-Allocation/Final Community Unmet Needs**

Molly O'Donnell presented the program's current status on reimbursement through March 19, 2019.

### Highlights from the Snapshot:

- With \$38,838,439 in expenditures, the program is 52.1 % complete (infrastructure is 52.2% complete, housing is 47.5% complete).
- Only 30% of the program's extended timeframe is remaining (to 9/30/2020), and 48.1% of the program to is remaining to complete in that timeframe.
- Actual LMI expenditures is 55.6%, projection program-wide is 61.2%.

### CDBG-DR Infrastructure Funding to Date by Community

Molly O'Donnell presented a handout showing each community's percentage of total BCC CDBG-DR funding compared to the percentage of FEMA PA damages reported in the last Unmet Needs Assessment to report and which communities were under- and over-funded compared to damages reported. Results show that Boulder County and the St. Vrain & Left Hand Water Conservancy District received a lower percentage of CDBG-DR funding than percentage of FEMA PA damages, while all other communities have received a higher percentage of CDBG-DR funding than damages.

The handout also compared the percentage of additional (bonus) funding received by each community. City of Boulder and Lyons have received the most bonus funding, each receiving about 25% of the available funding to date. Boulder County and Longmont have each received approximately 17% of the additional funding. Jamestown has received about 12% of the additional funding, and the St. Vrain & Left Hand Water Conservancy District has received about 2% of the additional funding.

### Funding Reallocation Summary

Molly O'Donnell reported that \$1,368,136 in funding released from Louisville, Nederland, Longmont Rehab, Countywide DPA, Planning, and Jamestown is ready immediately for re-allocation.

## Final Community Unmet Needs

BCC Partner communities then reported the status of their project funding:

### *Jamestown*

Chris Krolick reported that the \$485,260 that Jamestown reported on March 8<sup>th</sup> as ready to be released back to the BCC for reallocation needs to be revised to \$385,000 due to a gap found in the awarded budget for the Gillespie Gulch project. This revised funding release amount is incorporated the total amount available reported above.

### *St. Vrain & Lefthand Water Conservancy District (SVLHWCD)*

Sean Cronin reported that the Lake 4 project is planned to be put out to bid on April 8<sup>th</sup>, and will go to construction as soon as FEMA issues the version, which is only waiting for clearance from the U.S. Fish and Wildlife Service. The engineer's estimate for the project has increased, resulting in a higher local match unmet need for the District. The District requests \$120,000 in additional CDBG-DR funding to cover this need. Sandi Seader asked what the impact would be if the funding is not provided. Sean responded that fees would be increased for their approximately 200 members, including mostly agricultural users and some residential users. The unfunded amount would be financed over 27 years. Harold Dominguez asked if Longmont had any connection to the project. Sean responded that there is no water connection to City of Longmont facilities.

### *Boulder County*

Deb Gardner reported that Boulder County, Longmont, and Lyons have been discussing funding options since the March 8<sup>th</sup> meeting. Boulder County has \$2,854,689 remaining in its allocation to assign to projects. Boulder County's preferred funding scenario is to reserve \$200,000 for existing project contingencies, fund Big Elk Meadows Sunset Lake Dam at \$400,000, and provide the remaining \$2,254,689 to Lyons to fund their priority unmet needs projects. Lyons' project list would be funded through this allocation in priority order, starting with the Apple Valley Waterline.

Boulder County has no further unmet needs beyond those being funded out of their remaining allocation. Harold Dominguez asked whether there is any Housing Assistance Program (HAP) funding anticipated to be released to the BCC for reallocation. Molly O'Donnell replied that final budget needs for Boulder County's HAP program are currently being assessed, but at this time it does not look like the BCC should count on any of this funding coming back for reallocation.

Boulder County and Longmont agreed to remove the Sunset/Boston Reconstruction Project from the CDBG-DR funding list, and will work out the details of a separate IGA regarding that project.

Dave Bowman reported that he has concerns with the Big Elk Meadows project. It is the BCC's decision on how to prioritize the project, but Boulder County needs to provide a letter from the Fire District confirming the project addresses a safety issue and have a good handle on the project beneficiaries to ensure the project's eligibility. Kathy Fedler added that the BCC needs to know the scope of the reduced project by April 12<sup>th</sup> to confirm a value-engineered project is viable as a stand-alone project at \$400,000. If another funding source is needed, necessitating another assessment on HOA residents, that information is needed as well since CDBG-DR funds MUST pay the assessment on behalf of LMI residents.

### *Lyons*

Boulder County's funding to Lyons would total \$2,254,689. This would fully fund the Apple Valley Waterline (\$956,457), Road Repairs (\$858,000), and Additional Emergency Warning Systems (\$100,000) and partially fund Streambank Restoration from Highland Ditch (\$600,000) with a remaining \$259,768 unmet need. Harold Dominguez stated that Longmont has a high interest in Lyons' SCADA System for Early Warning Detection Project and has offered to fund this \$40,000 project out of local Longmont funding. The Storm Drainage project (\$1,000,000) is not covered with the existing Boulder County funding.

The Streambank Restoration from Highland Ditch project is dependent on the cooperation of an adjacent landowner. The prior restoration work in this area done by the St. Vrain Creek Coalition stopped short of this area since the landowner did not support the design. This landowner would need to complete his work before Lyons could complete their segment of the project. However, Victoria Simonsen anticipates no issues with the landowner that would put the project at risk of not meeting CDBG-DR timelines. Victoria asked Dave Bowman if any funding was left in the CDBG-DR Watersheds Program that could fund this work. Dave responded that he would know that Program's below-the-line unmet needs project list by April 17<sup>th</sup> and whether this project could be funded out of that program instead of through BCC Infrastructure, but it would be weighed with other unmet needs in the Watersheds Program. There may be approximately \$300,000 available to partially fund the project, however Sean Cronin stated that the St. Vrain Creek Coalition does not have staffing currently to be able to apply for Watersheds funding for this project.

### *Longmont*

Longmont's unmet needs request of \$5.5 million for the RSVP Project has not changed from the March 8<sup>th</sup> meeting. Harold Dominguez reported that the City's water and wastewater funds are doing well while the storm drainage fund is strapped currently. So in some cases if another community's project positively benefits Longmont's water or wastewater system, he could consider funding those projects with local Longmont funding to relieve pressure on CDBG-DR funding. RSVP needs more CDBG-DR funding to relieve pressure on the storm drainage fund.

### Plan for Reallocation Funding

Boulder County, Longmont, and Lyons coordinated after the March 8<sup>th</sup> meeting and decided that it would be agreeable if after Boulder County's existing funding is allocated to projects, including Lyons projects, then Longmont and Lyons, as well as any other communities that come back to the BCC with unmet needs, decide together how to allocate all remaining currently available funding and funding that may become available in the future. Longmont and Lyons propose to meet prior to April 12<sup>th</sup> to work out the funding plan for projects for both funding currently available and potential future funding to be made available. Dave Bowman suggested the communities think about where partial funding could help if full funding is not available. After the SVLHWCD presented its remaining unmet need, Harold Dominguez and Victoria Simonsen agreed that this request should be included in the separate reallocation discussion.

Victoria will include the remaining project on Lyons' list, the Storm Drainage project, in the subsequent discussions. It is possible to structure that project like the Roadway Repairs project, where the various sites are prioritized and completed individually as funding becomes available.

*Motion: To allow Boulder County to use its own allocation to fund \$200,000 for existing projects contingency, \$400,000 for Big Elk Meadows Sunset Dam, \$956,457 to Lyons Apple Valley Waterline, and \$1,298,232 for Lyons' remaining priority projects, then any other county funding left or unused would go back to BCC and be allocated by and between Longmont, Lyons, and the SVLHWCD. Motion made by Deb Gardner, seconded by Chris Krolick.*

**Vote:** *All in favor, none opposed.*

*Motion: All funding not fully spent by BCC partner communities on currently proposed projects or any reallocated State funding would come back to the BCC, at which point the communities with remaining unmet need (at this point Longmont, Lyons, and the SVLHWCD) would decide how to allocate the funding amongst themselves. Motion made by Sandi Seader, seconded by Victoria Simonsen.*

**Vote:** *All in favor, none opposed.*

### **Projections/Extension Request**

Dave Bowman provided clarifications on deadlines for submittals to DOLA to support the projections and Round 11 Extension Request. Projections are due from the BCC by April 17<sup>th</sup>. DOLA will submit the extension request to HUD on May 10<sup>th</sup>. The Round 11 expenditure deadline is September 8, 2019, not September 30<sup>th</sup>.

**3:45 pm – Meeting adjourned.**

**Next Meeting Date: July 12, 2019 – Location TBD**