



Boulder County CDBG-DR Collaborative Meeting Minutes – October 11, 2019

Facilitator: Kathy Fedler, City of Longmont

BCC Partners:

Tracy Sanders, Town of Lyons	Erika Archer, Town of Lyons
Jill Johnson, Town of Lyons	Crystal Launder, City of Boulder
Leslie Irwin, Boulder County	Deb Gardner, Boulder County
Chris Krolick, Town of Jamestown	Karen Gerrity, Town of Nederland (ph)
Sandi Seader, City of Longmont	Dale Rademacher, City of Longmont
Philip Strom, City of Longmont	Peter Gibbons, City of Longmont
Molly O'Donnell, City of Longmont	Kyndra Daniels, City of Longmont
Sean Cronin, St. Vrain & Left Hand Water Conservancy District	

Guests: Dave Bowman, DOLA

Location: Lyons Regional Library, 451 4th Avenue, Lyons, CO 80540

Agenda and Discussion Items:

- Ponderosa Mobile Home Park Update – Crystal Launder, City of Boulder
- General infrastructure & housing program progress updates and status
 - Expenditure progress to date
 - Expenditure projections for current and upcoming projects
- Extension request update
- 2020 Funding Outlook
 - Plan for communities' final needs and ability to spend existing allocations in advance of funding expiration
- Resilient Design Performance Standards reports on BCC website
- Community project report out

Handouts:

- BCC Snapshot – October 10, 2019
- Ponderosa Community Stabilization Project Presentation Slides

Meeting Minutes:

2:35 pm - Introductions

Ponderosa Mobile Home Park Update – Crystal Launder, City of Boulder

Crystal shared a PowerPoint presentation on the project timeline, existing conditions, and the path forward for the Ponderosa Community Stabilization Project. Refer to attached slides handout.

General infrastructure & housing program progress updates and status

Molly O'Donnell presented the program's current status on reimbursement through October 10, 2019.

Highlights from the Snapshot:

- With \$43,453,906 in expenditures, the program is 58.3% complete (infrastructure is 58.5% complete, housing is 53.1% complete).
- Only 17% of the program's extended timeframe is remaining (to 9/30/2020), and 41.7% of the program to is remaining to complete in that timeframe.
- Actual LMI expenditures is 56.3%, projection program-wide is 59.4%.
- Boulder County's Housing allocation is still included in the figures, but will be removed when the Alternate Projects are confirmed and funding is transferred to the State Division of Housing.

BCC Projections for September 30, 2019 Obligation

Molly O'Donnell reported that BCC and DOLA staff are currently preparing revised projections for Round 11E – the final extended round of funding. Communities will be notified when these projections are ready for review. In the meantime, communities can review the BCC Partner Funding for Entire Grant Program handout within the BCC Snapshot to determine the amount of funds that need to spent within the program timeline.

Extension request update

Dave Bowman reported that HUD has approved the program's final extension request. The extension request was approved to 2022, the congressional deadline for the funding. However, DOLA anticipates to be complete with the statewide CDBG-DR program in 2021. The BCC-DOLA Inter-governmental agreement (IGA) is in effect to September 30, 2020, and therefore all BCC community IGAs are in effect to September 30, 2020 as well.

BCC's strategy is to complete all reimbursements on community projects by September 30, 2020. All projects should complete construction by July 31, 2020 in order to complete reimbursements prior to the timeline. Only projects with extenuating circumstances and seasonal restrictions will be allowed minor extensions to complete final work. Delayed projects that have not shown due diligence to complete within the program timeline will not be considered for extensions. It is understood that final closeout of some CDBG-DR projects is dependent on DHSEM/FEMA action. Project closeouts are anticipated to be in progress into early 2021.

2020 Funding Outlook

Molly O'Donnell outlined the plan to ensure all funding is spent prior to the expiration of the grant. Only 10 months remain for reimbursement submittals prior to the September 30, 2020 expenditure deadline. The last thing BCC communities would want to do is turn back unspent funding at the end of the

program. In order to plan enough time to make transfers of every final dollar as needed between communities, each community needs to start looking at their expenditure projections now. By January's quarterly BCC meeting, all communities should come prepared to present final project budgets. This will be timely because most communities' projects will have close to final costs determined by end of 2019. By March 2020 all plans for swaps between communities should be finalized, leaving enough time for IGA amendments to adjust awards prior to the expenditure deadline.

- For Boulder County, key milestones and/or items to prepare for January's meeting include: URA costs should be finalized, St. Vrain Reach 3 bids should be known, final costs should be known on Glendale Gulch and Ward Road Repairs, staff project delivery must be up to date in reimbursements and a revised projection prepared, and the remaining need for contingency funds should be determined/finalized. It is also known at this time that Big Elk Meadows' project has cost overruns. Boulder County should determine funding capacity based on its existing allocation and confirm direction on whether to provide additional funds to Big Elk Meadows.
- Jamestown needs to finalize CR-94 Reconstruction, Gillespie Gulch, and Generator projects' budgets, as well as have the funding swap IGA with Longmont completed.
- Longmont should have the completed funding swap IGA with Jamestown, as well as circle back to update the unmet need amount on the RSVP project.
- Lyons should finalize project budgets for the IGA 7th Amendment, which is planned for November 2019 completion, and update the below-the-line project list as necessary. Updates to the below-the-line project list cannot include new projects, but should update the budget on the Stormwater Drainage project based on recent preliminary engineering work and break it into phases.
- St. Vrain & Left Hand Water Conservancy District should confirm the final project budget for Lake 4.

Molly asked Dave Bowman for more detail on the Statewide below-the-line project list. Lyons' below-the-line project is not shovel-ready and cannot become shovel-ready without funding secured so guidance is needed so Lyons can prepare for next steps on the project. Dave confirmed that the first line of funding availability would come from reallocations within the BCC, therefore it would be a BCC decision to allocate funding to that project without being shovel-ready. If any funding became available at the State level, it would likely be pooled from several sources to fully fund one project rather than spreading funding across multiple projects. The State would use its ranking system to determine the top priority project to fund and one factor considered in that ranking system is project shovel-readiness.

Some ways for Lyons to prepare the Stormwater Drainage project to better compete for available funding would include transferring a portion of Lyons' existing infrastructure allocation to planning in order to complete 30% design and environmental review, which would be eligible for reimbursement as a planning activity regardless if the project is constructed or not, or breaking the project into smaller phases that could be completed as funding becomes available. Preparation of Lyons' CIP plan is anticipated to time well with preparing for January's BCC meeting, so more concrete numbers should be available.

Resilient Design Performance Standards reports on BCC website

Molly O'Donnell reported that all Resilient Design Performance Standards (RDPS) reports will soon be posted to the BCC website. NIST, the BCC's partner in developing the RDPS, as well as communities nationwide developing their own resilience plans are periodically in touch with BCC staff to learn about the RDPS. Communities should be aware of the website posting since there has been no public sharing of RDPS reports to date. Communities should ensure that their future review of RDPS reports is congruent with their public messaging of projects. If any community has concerns about RDPS reports completed to date being posted to the BCC website, please notify BCC staff.

Community project report out

Lyons – 2nd Avenue Bridge has obtained FEMA approval and construction is anticipated for fall 2020 – spring 2021. The Public Works Building project is complete and waiting for sewer line connection in November to occupy. The Eastern Corridor water and sewer utilities extension is under construction and will be complete in 2019. Utility lines for the Apple Valley Waterline are under construction, with completion anticipated in October 2019. St. Vrain Creek Restoration is in award for engineering design, construction will be complete by April 2020. Road Repairs Project segments are in design with bidding anticipated in spring 2020. Lyons is researching to determine the scope for the Emergency Warning System project.

Boulder County – Construction on Glendale Gulch Curve Realignment is complete. Work on Ward Road Repairs will be complete in December 2019. Parks and Open Space's Lakes project has received its FEMA versions and is in construction. Parks' other project, St. Vrain Reach 3, is in engineering design and environmental review. Sub-award for Big Elk Meadows' Sunset Lake Dam is complete and the construction contract is about to be signed; however, bids were over budget and cost estimates. Reminder was given that the additional funding needed cannot include assessments on residents. The last four Home Access projects are in construction and the program will be complete by March. The Housing Alternate Projects are in planning with the Coffman Street Project approved by the State Housing Board last week. This project covers all Round 1 CDBG-DR funding, and some Round 2 funding. The 2nd project in Lafayette is anticipated for approval in March 2020.

Longmont – Resilient St. Vrain City Reach 2B, the CDBG-DR funded phase, started construction in July 2019 and will be complete by July 2020. Work is currently starting on the BNSF Railway Bridge component of the project.

Jamestown – Coordination with the contractor on CR-94 Reconstruction on resolution of contract issues is underway, with fixes anticipated to be installed in spring 2020. The Gillespie Gulch closeout package is in expedited review by DHSEM prior to going to FEMA for final eligibility determination. The fire station backup generator, Jamestown's final recovery project, is about to begin construction.

St. Vrain & Left Hand Water Conservancy District – Bids came in under budget on the Lake 4 project and it is in construction in coordination with Boulder County. Dewatering has started and excavation work will begin next week. Work will complete in July 2020 and water augmentation will resume in 2021. The complexities of the three associated projects are being realized on the contractor's side and the team is working through issues to expedite the process. The SVLHWC District does still have a small remaining unmet need, now that final estimated costs are known.

Boulder – Wonderland Creek Greenways project construction is complete, with only the last Davis Bacon payroll approvals and closeout remaining.

Nederland – The Town is almost complete with its biosolids project to significantly reduce the amount of sludge that is hauled down the mountains.

Other updates

Dave Bowman reported that a Substantial Amendment has been submitted to HUD for review and approval. Approval is anticipated at the end of October. This Substantial Amendment includes funding for Longmont's Resilient St. Vrain Project as a Covered Project, the first in the program. A Covered Project is one that is over \$50 million in total value, with over \$10 million in CDBG-DR funds. The project was highest on DOLA's high priority ranking criteria by being shovel ready, including important resiliency elements, and other factors. DOLA is working with Longmont to celebrate the project during an event slated for November 7, 2019. The hope is that the Governor would be able to attend. BCC communities will receive an invitation once the event is confirmed.

4:05 pm – Meeting adjourned.

Next Meeting Date: January 10, 2020 – Location TBD