



Boulder County CDBG-DR Collaborative Meeting Minutes – October 9, 2020

Facilitator: Kathy Fedler, City of Longmont

BCC Partners:

Tracy Sanders, Town of Lyons	Erika Archer, Town of Lyons
Jill Johnson, Town of Lyons	Chris Krolick, Town of Jamestown
Leslie Irwin, Boulder County	Deb Gardner, Boulder County
Bridgette McCarthy, Boulder County	Michelle Krezek, Boulder County
Megan Davis, City of Louisville	Miranda Fisher, Town of Nederland
Harold Dominguez, City of Longmont	Sean Cronin, SVLHWCD
Dale Rademacher, City of Longmont	Sandi Seader, City of Longmont
Josh Sherman, City of Longmont	Jim Angstadt, City of Longmont
Philip Strom, City of Longmont	Peter Gibbons, City of Longmont
Molly O'Donnell, City of Longmont	Kyndra Daniels, City of Longmont

Guests: Dave Bowman, DOLA
Michelle Stinnett, DOLA

Location: Virtual meeting

Agenda and Discussion Items:

- Celebrate Jamestown and City of Boulder program completion
- Changes to or approve minutes from May 8, 2020 BCC meeting
- General infrastructure & housing program progress updates and status
 - Expenditure progress to date
 - Expenditure projections for current and upcoming projects
- Funding reallocation
- Future BCC participation
- Other news, issues, future agenda items

Handouts:

- BCC Snapshot – October 8, 2020
- Expenditure Projections
- BCC Funding Releases

Meeting Minutes:

2:38 pm - Introductions

Celebrate Jamestown and City of Boulder program completion

City of Boulder staff was furloughed and unable to participate, however hearty group congratulations were provided to both City of Boulder and Town of Jamestown for completion of their CDBG-DR programs. Chris Krolick extended the Town's thanks to the group for the support throughout the program.

Changes to or approve minutes from May 8, 2020 BCC meeting

Motion to approve made by Sandi Seader, seconded by Chris Krolick.

Vote: All in favor, none opposed.

General infrastructure & housing program progress updates and status

Molly O'Donnell presented the program's current status on reimbursement through October 8, 2020.

Highlights from the Snapshot:

- With \$59,693,763 in expenditures, the program is 81.0% complete (infrastructure is 75.3% complete, housing is 99.2% complete).
- Actual LMI expenditures is 58%, projection program-wide is 59.4%.

Expenditure Projections

Kyndra Daniels shared the revised expenditure projections for each project out to December 2020. Draw targets for October through December are approximately \$1.2 million each month. The projections worksheet has not yet been updated to show those projects with approved extensions into 2021.

Funding Reallocation

Molly O'Donnell presented a worksheet showing \$2,837,345.70 that came back from DOLA to the BCC for use on infrastructure projects. This funding was part of Boulder County's HAP program funding that was recaptured, but was not able to be spent on Housing New Construction. Therefore, Boulder County had first option to apply this funding to infrastructure. Boulder County's infrastructure allocation will be \$1,064,975.80 to fund additional work on the West Lake/A-Frame/Lake 4 Reservoirs Project, Niwot Diversion Project, and Sugarloaf Road Project. This leaves \$1,772,369.90 to reallocate among Longmont and Lyons, the remaining BCC communities among which funding decisions are to be made.

Additionally, DOLA reported that \$138,202.00 in funding is available to add to the BCC reallocation funding now, due to the closure of the state's Planning and Watershed Capacity Building programs. DOLA may also transfer \$445,533.00 to BCC to reallocate if DHSEM is not able to fund a project in Larimer County.

Longmont and Lyons met October 6, 2020 to decide how the reallocation funding should be distributed. In accordance with an April 2019 agreement, Longmont will receive the first \$100,000. Longmont and Lyons then decided to split the remaining funds 50-50. Total funding to Longmont will be \$1,005,285.95 and total funding to Lyons will be \$905,285.95. If the \$445,533.00 comes back from DOLA, it will also be split 50-50.

Longmont will use this additional funding for the RSVP project. Lyons will use the funding for the 2nd Avenue Bridge Replacement Project that already has some CDBG-DR funding awarded to it and the 4th Avenue Pedestrian Bridge Project. Lyons' town-wide LOMR project was originally proposed as well but Dave Bowman confirmed this is not an infrastructure project and therefore should seek another funding source.

The 4th Avenue Pedestrian Bridge project is not currently on the State's Below-the-Line (BTL) list. It is allowed to be funded since the BTL list was originally intended for prioritizing remaining funding at one point in time, but as the program comes to completion, the BTL list can be fluid to allow all funding to spent. Dave asked that the BCC place the 4th Avenue Pedestrian Bridge on the BTL list so he can report to progress to HUD. However, this project may struggle to meet BCC's expenditure deadline since it has not yet started design. Dave Bowman asked Lyons and Longmont to work out this project's viability as soon as possible because all funding needs to be allocated before the start of 2021.

There are 10 months of reimbursements left in BCC's program. All reimbursement requests need to be in to BCC by July 31, 2021. Harold Dominguez reported that BCC is not planning to extend the program to allow projects to go past this date. Longmont has increasingly limited staff resource capacity to operate the BCC program in 2021, partially since the program was already extended 1 year past the prior anticipated completion date. Dave Bowman previously indicated that we will know by March 2021 whether it is worth keeping BCC's program open but "inactive" for potential end-of-program funding to swoop up. Harold stated that the BCC will make that decision at that time, but urged that all projects MUST push to complete by July 2021. Harold asked BCC staff to present a plan for meeting the September 2021 grant closeout deadline, which will likely include requesting monthly reporting from all remaining partners to ensure all costs incurred by communities are submitted for reimbursement in the next month after payment is made to avoid costs that are ripe for reimbursement to sit.

Post Meeting Decision Recap

Lyons and Longmont met after the BCC meeting to work out a plan for funding of the 4th Avenue Pedestrian Bridge. The result is that Lyons will pursue CDBG-DR funding for design and environmental review, and partial construction if construction starts in time to meet the expenditure deadline. Lyons' revised budget breakdown between 2nd Avenue Bridge and the 4th Avenue Pedestrian Bridge is still in progress, which will confirm whether all the newly reallocated funding can be spent.

Future BCC participation

BCC staff asked the group whether future participation by all communities in the BCC is desired or whether it should be left to Longmont and Lyons, the remaining communities with unmet needs. Most communities reported that they would like to continue to participate to keep a network of people to reach out to through the flood recovery grant closeout process. Chris will ask Tara what her desire is on behalf of Jamestown.

Other news, issues, future agenda items

Community project report out

Lyons – Buyouts & URA are pending closeout. 2nd Avenue Bridge has gone out for bid for construction but FEMA is currently considering funding eligibility for cost overruns before moving forward. Completed projects include the Public Works Building, Eastern Corridor water and sewer utilities extension, Apple Valley Waterline, and the Emergency Warning System Expansion. St. Vrain Creek

Recovery Project is complete except for final seeding. Road Repairs Project segments are wrapping up construction. The High Street Stormwater Drainage project started construction this month.

Longmont – Resilient St. Vrain City Reach 2B, the CDBG-DR funded phase, started construction in July 2019 and will be substantially complete by December 2020. The Izaak Walton phase, specifically the Boston Bridge Utilities Relocation, is going out to bid this month.

Boulder County – Completed projects include Glendale Gulch Curve Realignment, Ward Road Repairs, and Big Elk Meadows Sunset Lake Dam. Parks and Open Space’s Lakes project is substantially complete. St. Vrain Reach 3, is in construction. Home Access projects have completed construction and reimbursements, with only LOMR work remaining. Buyout programs are in the process of compliance documentation and closeout. Big Elk Meadows will not closeout until the end of the program to use up any Boulder County underruns on other projects.

3:40 pm – Meeting adjourned.

Next Meeting Date: January 8, 2021 – Virtual