



Boulder County CDBG-DR Collaborative Meeting Minutes – September 10, 2021

Facilitator: Kathy Fedler, City of Longmont

BCC Partners: Victoria Simonsen, Town of Lyons
Leslie Irwin, Boulder County
Josh Sherman, City of Longmont
Philip Strom, City of Longmont
Molly O'Donnell, City of Longmont

Tracy Sanders, Town of Lyons
Sandi Seader, City of Longmont
Michelle Stinnett, DOLA
Kyndra Daniels, City of Longmont

Location: Virtual meeting

Agenda and Discussion Items:

1. Changes to or approve minutes from April 9, 2021 meeting
2. General infrastructure & housing program progress updates and status
 - a. Expenditure progress to date
 - b. Expenditure projections through end of program
3. IGA award status
4. Key milestones/deliverables prior to end of program
5. Project updates
6. Sharing of project completion photos/news/etc.
7. Other news, issues, future agenda items

Handouts:

- BCC Snapshot

Meeting Minutes:

2:30 pm – Welcome remarks

Changes to or approve minutes from April 9, 2021 BCC meeting

Motion to approve made by Victoria Simonsen, seconded by Leslie Irwin.

Vote: All in favor, none opposed.

General infrastructure & housing program progress updates and status

Highlights from the Snapshot:

- With \$72,738,956 in expenditures, the program is 97.5% complete (infrastructure is 94.8% complete, housing is 100% complete).
- Actual LMI expenditures is 57.6%, projection program-wide is 59.4%.

Expenditure Projections

Molly O'Donnell shared that the projections worksheet has been replaced by the BCC Partner Funding for Entire Grant Program (2nd page of snapshot). Boulder County and Lyons are projected to complete reimbursements by the end of Quarter 4 2021 and Longmont should expend all current funding by the end of Quarter 4 2021. Longmont's only expenditures in 2022 should be new funding awarded down from DOLA. Therefore, approximately \$828,000 should be put through for RFR on a monthly basis from September through December 2021.

IGA Award Status

Molly described that amendments are in progress for Boulder County, Lyons, and Longmont to extend program deadlines, make budget line item adjustments, and award new funding (Staff set-aside PD for Boulder County and DOLA releases to Longmont). Boulder County's projected IGA amendment completion timeline is September 2021, Lyons' is October 2021, and Longmont's is October 2021 and is dependent on issuance of the State's next option letter.

Key milestones/deliverables through end of program

This agenda item was brought forward as a reminder to all partners that there are key deliverables yet to complete for many projects, even though we have made good progress on these deliverables during the last quarter. While we focus on RFR milestones, there is still a heavy lift remaining for many projects to complete all documentation required for grant closeout. These deliverables include monitorings, resilient design performance standards write ups, procurement reviews, and change orders for all contracts with associated cost/price analysis. BCC staff requests that all project teams work diligently to help complete these deliverables in a timely manner and in advance of the final RFR deadlines.

Project updates

Longmont – Resilient St. Vrain City Reach 2B, the main CDBG-DR funded phase, is complete and retainage has been released. The Izaak Walton phase, specifically the Boston Bridge Utilities Relocation that is being funded by CDBG-DR, is substantially complete. Longmont has continued with other funded reaches and is close to obtaining a FEMA BRIC grant for the final reach to Hover Street to pull the whole area out of the mapped floodplain.

Boulder County – The Home Access program is complete. The CDBG-DR Buyout program had a URA tenant come out of the woodwork so their file is being processed. The Reservoirs project is about to release retainage. All other infrastructure projects are complete. Big Elk Meadows will not closeout until the end of the program to use up any Boulder County underruns on other projects.

Lyons – 2nd Avenue Bridge is newly complete. Construction has begun on Red Hill Gulch Drainage Improvements. The Public Works Operations Building generator was affected by supply chain issues but will be installed in November. The Eagle Canyon lift station backup power source is in permitting and will construct in November. 4th Avenue Pedestrian Bridge fabrication is underway and construction should start in December. Lyons Valley Townhomes are in final building permit review and is scheduled to close October 1, 2021, then break ground as soon as possible after that.

Sharing of project completion photos/news/etc.

Molly asked partner communities to share any project completion photos, press releases, or anything else of note that can be posted on the BCC website.

Other news, issues, future agenda items

Michelle Stinnett reported that Larimer County might hold up DOLA's program completion to March 2023, however all funding releases from de-obligations for the BCC are still anticipated to complete in March 2022 so we can close out our program by June 2022.

3:15 pm – Meeting adjourned.

Next Meeting Date: November 12, 2021