



Boulder County CDBG-DR Collaborative Meeting Minutes – April 9, 2021

Facilitator: Kathy Fedler, City of Longmont

BCC Partners: Victoria Simonsen, Town of Lyons
Leslie Irwin, Boulder County
Joel Wagner, City of Boulder
Philip Strom, City of Longmont
Molly O'Donnell, City of Longmont

Miranda Fisher, Town of Nederland
Sandi Seader, City of Longmont
Michelle Stinnett, DOLA
Kyndra Daniels, City of Longmont

Location: Virtual meeting

Agenda and Discussion Items:

- General infrastructure & housing program progress updates and status
 - Expenditure progress to date
 - Expenditure projections through end of program
- IGA award status
- Key milestones/deliverables prior to end of program
- Other news, issues, future agenda items

Handouts:

- BCC Snapshot
- BCC Expenditure Projections

Meeting Minutes:

2:30 pm – Welcome remarks

General infrastructure & housing program progress updates and status

Highlights from the Snapshot:

- With \$67,737,841 in expenditures, the program is 91.2% complete (infrastructure is 87.4% complete, housing is 99.7% complete). The snapshot does include the upcoming newly awarded funding.
- Actual LMI expenditures is 56.2%, projection program-wide is 59.4%.

Expenditure Projections

Molly O'Donnell shared the revised expenditure projections for each project out to September 2021. The projections worksheet does not yet reflect the upcoming awards for new projects, however for Quarter 2 and Quarter 3 2021, a total of \$8.2 million needs to be spent, so \$1.3 million per month.

IGA Award Status

Molly described that as of January 2021, DOLA has awarded the new funding that was committed amongst BCC communities in October 2020. Another option letter was needed from DOLA to finalize the new awards to communities and that is complete as of March 22, 2021. BCC staff expects to finalize IGA amendments with Boulder County, Longmont, and Lyons by the end of April.

Key milestones/deliverables through end of program

This agenda item was brought forward as a reminder to all partners, including the St. Vrain & Left Hand Water Conservancy District that there are key deliverables yet to complete for many projects. While we focus on RFR milestones, there is still a heavy lift remaining for most projects to complete all documentation required for grant closeout. These deliverables include monitorings, resilient design performance standards write ups, procurement reviews, and change orders for all contracts with associated cost/price analysis. Molly will be setting up meetings with project teams to set schedules for all remaining deliverables. BCC staff requests that all project teams work diligently to help complete these deliverables in a timely manner and in advance of the final RFR deadlines outlined below.

RFR completion milestones for all projects for each partner are:

- Boulder County – RFR completion by July 2021
- Lyons – RFRs are up to date for current projects, final deadline is October
- Longmont – RFRs are up to date and will be constant on a monthly basis through the end of the program

Other news, issues, future agenda items

Victoria Simonsen reported the CDBG-DR-funded housing new construction project, Lyons Valley Townhomes, is anticipated to begin construction as early as June 2021. This project will add 26 single family and 19 multi-family affordable rental units.

3:15 pm – Meeting adjourned.

Next Meeting Date: July 9, 2021